



# LERWICK COMMUNITY COUNCIL

[www.lerwickcc.org](http://www.lerwickcc.org)

## CHAIRMAN

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## CLERK

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29 April 2015

Dear Sir/Madam,

You are requested to attend a meeting of Lerwick Community Council to be held in the **Town Hall Chamber**, Town Hall, Lerwick at **7pm** on **Monday 4 May 2015**.

The next meeting of Lerwick Community Council will be on Monday 1 June 2015.

Yours faithfully,

*Marie Sandison*

Marie Sandison  
Clerk to the Council

## LCC Members Literature in Office

Scottish Natural Heritage Spring/Summer 2015 – The Nature of Scotland

# **BUSINESS**

1. Hold the circular calling the meeting as read
2. Apologies for absence
3. Approve minutes of the meeting held 6 April 2015
4. Business arising from the minutes
5. Police Scotland – Monthly Report
6. Participatory Budgeting (PB) Project 27 April 2015 Feedback – Mr Jim Anderson
7. ASCC Meeting 18 April 2015 Feedback – Mr Jim Anderson & Mrs Averil Simpson
8. Correspondence
  - 8.1 Prioritised Future Road Improvement Schemes – Mr Dave Coupe, Manager Roads, SIC
  - 8.2 Living Lerwick CDF Application looking for support – Mrs Christina Irvine
  - 8.3 CDF Project & Distribution Grants Awarded – Mr Michael Duncan, Director Development Services
  - 8.4 Dog Watch Feedback – Billy Mycock, ASB Coordinator, Environmental Health & Trading Standards, SIC
  - 8.5 Signage for Museum
  - 8.6 Stonewall – Ladies Drive
  - 8.7 Concerns at Ackrigarth – Mr Kevin Serginson, Outdoor Access Officer, SIC
  - 8.8 Staney Hill Road – Mr Kevin Serginson, Outdoor Access Officer, SIC
  - 8.9 Paths for All – Project Feedback – Ruth Kelloe
  - 8.10 Scottish and Southern Energy A new energy solution for Shetland – Pre-Qualification Stage
9. Applications for Grant Funding
  - 9.1 Living Lerwick – Town Centre Floral Scheme
10. Financial Report
11. Planning Applications
  - 11.1 2015/110/PPF – To construct site workers accommodation, canteen, laundry, vehicle parking area and holding tank – Dales Voe, Lerwick – Joe Lee and Bam Nuttall
  - 11.2 2015/122/PPF - Change of use from shop to ground floor flat – 12 North Road, Lerwick – Mr David Henry
  - 11.3 2015/131/PPF – Change of use from shop to take-away and accommodation – 35-37 North Road, Lerwick – Mr Xiu Qin Weng
12. Any Other Business

**MONDAY 6 APRIL 2015**

At a meeting of LERWICK COMMUNITY COUNCIL held in Town Hall Chamber, Town Hall Lerwick, at 7.00pm

**Members**

Mrs A Simpson  
Mr A Wenger  
Mr S Hay  
Mr E Knight

Ms K Fraser  
Mr A Johnson  
Mr P Coleman  
Mrs A Garrick-Wright

**Ex-Officio Councillors**

Cllr C Smith

**In Attendance**

Mr Graeme Howell, General Manager, Shetland Arts Development Agency  
Constable David Smith, Police Scotland  
Mrs M Sandison, Clerk to the Council

**Chairman**

Mr J Anderson, Chairman to the Council presided.

04/15/01 **Circular**

The circular calling the meeting was held as read.

04/15/02 **Apologies for absence**

Apologies for absence were received from Mr A Carter, Ms G White, Mr W Spence, Mr A Henry, Mr D Ristori, Cllr J Wills, Cllr M Bell, Cllr A Wishart and Cllr M Stout.

04/15/03 **Minutes**

The minutes of the meeting were approved by Mrs A Simpson and seconded by Ms K Fraser.

04/15/04 **Business Arising from the Minutes**

Mrs Simpson asked about correspondence regarding signage for the Museum. She mentioned that during the Schools Music Festival endless numbers of people had been asking for directions to the Museum.

**(Action: Clerk to the council)**

04/15/05 **Police Scotland – Constable David Smith**

Constable Smith reported that the high detection rate for crime stood at 82.3%. Adverts had been placed for two support workers allowing the police station to open until midnight. Currently interviews were taking place and should result in these posts been filled. Two probationers were arriving in the coming weeks.

A road safety meeting was held in March regarding the issues outside Bell's Brae Primary School and was leading to progress. Unmarked cars up from south and been targeting inconsiderate and dangerous driving and figures for March were included in the report.

Working with Dogs against Drugs has led to 271 searches this year, with 123 taking place at either the ferry port or airport. Also educational visits speaking to school children have taken place. Six people have been charged with possession of controlled drugs. Operation Monarda focuses on the crime of bogus callers and leaflets are being handed out raising awareness.

Constable Smith informed members that contact with Police Scotland can be made using the number for Crime Stoppers or 101. He asked if there were any questions.

Mr Hay asked him to clarify the contact numbers.

Constable Smith replied that 101 was the non-emergency number. The Crime Stoppers was charity run and calls could be made anonymously.

Mr Anderson asked if he could skip forward before the Constable left, to a letter from Yvonne regarding a car wash at garages along the Ackrigarth Road and the speeding cars heading in and out.

Constable Smith said that this was obviously something to look into and he would take that back.

Mr Anderson thanked Constable Smith for his time and noted the excellent detection rate figures.

**Constable David Smith left the meeting at 7.10pm.**

04/15/06

**Shetland Arts Development Agency – Graeme Howell, General Manager**

Mr Anderson welcomed Mr Howell to the meeting and asked if anyone had any questions.

Mrs Simpson mentioned hearing from a member about the Garrison Theatre being starved of support.

Mr Anderson said that Mr Howell had been invited along to the meeting following concerns expressed and to inform the community council about future plans for the Garrison Theatre.

Mr Howell explained that they didn't own the theatre and it was not up to Shetland Arts. Shetland Arts ran it under contract from the Shetland Charitable Trust. The theatre generated income in three ways; conversations between the theatre and the

landlord, the other two, income from users and income from organisations generated around £50,000 per year.

They recently ran consultations around Shetland about the future of theatre in Shetland as they were keen to gather people's opinions. Five key areas identified were; people were looking for strong provision of youth theatre, well maintained space for amateur drama companies, subsidised use for Shetland drama groups, professionally led community productions and high profile touring productions.

Mr Howell said that when considering what this means further funding was a constant problem. The Garrison Theatre cost only £114.16 to hire for a day and Shetland Arts Development Trust had never increased this for years. They would be publishing new prices in the next two weeks. They didn't want to price amateur groups out.

They plan to put a strategy together and would like to come back to talk about it. There were a range of issues, such as long term structural issues. Investment in the building would be necessary over the next ten years. The theatre was one of the more heavily subsidised of all that Shetland Arts supported. They were committed to run it until March 2016.

In answer to questions Mr Howell said that the Garrison was the only proscenium arch theatre in Shetland, but there were many other places in the isles where theatre could be staged. Asked about attendance figures for Mareel, he said they suffered the same fall last year as everywhere. Films like *Skyfall* and *Hunger Games* had resulted in unbelievable high figures.

He said they were looking to develop 'events cinema' such as *The Crucible* and *Love's Labour's Lost*. Opera was an option, but there were contractual issues. They were completely driven by the product. Screening a particular film chosen from a list was another option for birthday parties.

Ms Garrick-Wright mentioned she had seen live streaming events and commented that it was good to see them been kept up.

Mr Howell said these were recorded live screen events and had provided successful. Events such as Wimbledon or anything that could be enjoyed in a group setting would be a good thing to explore.

Ms Garrick-Wright asked about broadcasting the Music Festival.

Mr Howell replied that it would be an interesting challenge. If the infrastructure was in place, it could work. He mentioned the need for improved broadband that was the frustrating problem in Shetland. He called Mareel an incredible facility. Currently 28 students were on their courses. Discussions on launching new courses were progressing. Also the first apprentice in technical theatre was to be taken on. This would help encourage young people to stay on the island. He said it was all positive, and felt very excited about it all.

Ms Garrick-Wright enquired about the challenges he was facing

Mr Howell said they were numerous. The main ones were the ‘funding fairy’ culture, the idea that there’s a bottomless pit of money. Challenges such as customer care, value for the customer, and making them feel special.

Mr Hay said that Mareel was a great place for retired folk and a fantastic base for various events. He also thought it was acting well as the centre bringing together creative minds. He saw it as a real synergy of all the talents that are there, suggesting it could reshape education with creativity at the core and perhaps helping to sustain the future of the place.

Mr Howell agreed it was helping to enable people interested in creativity and it was not just about infrastructure.

Mr Anderson thanked Mr Howell and said he would be welcome back anytime.

**Mr Howell left the meeting at 7.35pm.**

04/15/07      **Knab Visioning Exercise Update for Participants – Final Report – Architecture and Design Scotland**

Brief discussion thought that the vision so far was very vague.

04/15/08      **Correspondence**

**8.1 Proposed Diversion of Staney Hill Rd (PROW) – Reply to LCC Response – Kevin Serginson**

Mr Anderson asked if there were any comments or questions.

Ms Fraser pointed out that a gate could open and would not in any way be restricting the right of way. Something was necessary to stop livestock, presumably a barrier.

Mr Knight suggested that it shouldn’t be open to vehicles, and they should bite the bullet, and make a proper walkway. He mentioned further housing in the future, and encouraging people to use it.

Ms Fraser agreed on the need to bring that forward. She said that until some years ago gates were in place and people used the gates. Cattle grids went in. Staney Hill had sheep and a grid and gate were needed.

Mr Hay commented that he walked their daily and the road was closed off to traffic. Digging was taking place along the old path, but the closure could be temporary. Street lights were being put up along the new path.

Mr Anderson agreed with Karen and would like to encourage folk to walk along.

Mr Fraser said that it didn’t take much to get out and open a gate. She thought we should ask if they plan to do re-surfacing or leave as it was.

Mr Anderson suggested we write back and see what he says.  
**(Action: Clerk to the Council)**

## **8.2 Lerwick Town Hall Leaflet & Web Pages – Louise Rosie, Communications Officer, SIC**

Mr Anderson mentioned that permission to use the photographs of the Town Hall windows had been asked for. We had recently purchased copies from The Shetland Times of the digital images. A note of thanks would be included on the leaflet. He asked if everyone was happy.

**(Action: Clerk to the council)**

## **8.3 Da Voar Redd Up 2015 – Poster and Registration Form**

The date was the weekend 25<sup>th</sup>/26<sup>th</sup> April. Ms Fraser welcomed anyone who wished to help and said to let them know. It was the areas around Cunningham Way and Hoofields.

## **8.4 Retained Duty System (RDS) Fire-fighter Recruitment Campaigns – Billy Wilson – Local Senior Officer for Shetland – Scottish Fire and Rescue Service**

Mr Anderson commented that it was the more remote Fire Stations around Shetland looking to recruit. It was something he would flag up at the upcoming ASCC meeting.

## **8.5 Traffic Concerns South Road Roundabout up to Shurton Brae/Street Lights – Irvine Closs, Nicolson's Closs & Pilot Lane – Mr Dave Coupe – Executive Manager – Roads, SIC**

Mr Anderson said that the information explained where they were at. Guidance had been issued about the sighting of crossings and the number of folk. Traffic count and speed analysis would show if there was a need.

## **8.6 Concerns at Ackrigarth – Yvonne Younger**

Mr Anderson suggested that they forward the letter of concern onto Mr Kevin Serginson and see if there was anything that they can do about it.

Mrs Simpson mentioned that it was the responsibility, but not the requirement of the tenant. She thought that if it was overhanging, it could be cut and didn't need permission. She wondered who owed that bit of land.

Mr Anderson suggested they write and enquire about ownership and permission.

**(Action: Clerk to the council)**

## **8.7 Tesco Charity Trust Community Awards – Funding Available for Projects**

Mr Anderson said that it falls into categories or main headings.

Ms Garrick-Wright suggested having a list of projects which could be moved forward when funding becomes available.

Mr Anderson agreed and mentioned that it was up to the members of the community council to come up with suggestions as funding was a standard item on the agenda.

Perhaps the first being, path improvements in Lerwick, which we could investigate and get prices for.

#### **8.8 Paths for All – Final Payment Receipt**

Noted.

#### **8.9 Yorkshire & Clydesdale Bank Foundation – Spirit of the Community Award – Notification**

Mr Anderson informed members that the application had been completed for the armouring at the Sletts.

#### **8.10 CDF Distribution & Project Applications – Micheal Duncan – External Funding Officer – SIC**

Letters acknowledging CDF funding were noted. Mr Anderson mentioned the proposed slight change to the core funding. He asked if anyone had any questions.

Ms Garrick-Wright asked if Mr Anderson could give an example of how it would work.

Mr Anderson said that Lerwick Community Council Core Grant was £20,923.00. Three years ago £68,000 from total grant awarded to all community councils was removed from direct funding and used to establish the CDF project/distribution funds. All community councils can apply for distribution and project funding up to £3,000 and £1,000 respectively or £4,000 in total.

He said that community bodies could also apply, for the project funding, such as Living Lerwick, but require having the support of their local community council. A project currently in progress was the information boards, which they were hoping would be completed and installed soon.

04/15/09

#### **Financial Reports**

Mr Anderson highlighted the grants and projects and budgeted spending left for this year. He mentioned the lighting of the Clickimin Broch which was an on-going project for the Lerwick Community Council.

Discussion ensued about the expense of lighting the Broch by Lerwick Community Council. Use of LED lights and replacing lights with efficient models was suggested. This was seen as an option to explore and costs looked into.

04/15/10

#### **Application for Premises Licence**

##### **10.1 Beervana – 133 Commercial Street, Lerwick – Stuart Fox, Shetland Beer Company Ltd**

Mr Hay informed members that concerns had been raised by residents from 3 Reform Lane about duplication given that the Wine Shop was only fifty yards away and possibility of noise. He viewed that supply of speciality beers would perhaps make it different, but felt he had to inform about the views of the residents. He thought that



the street needed the footfall and whether it was over provision or not, he had no objections.

Mr Anderson mentioned the loss of JJ Henry's off-sale license to the street. He agreed it would be attractive to tourists and helps promote Shetland Beer, along with the increased footfall to the street and having the building occupied.

Cllr Smith stated that it had not been before the licensing board and would be on the fourteenth of the month. There they would consider the over provision and anyone objecting would be welcome to come to the meeting.

Mr Anderson was happy to move no objections were noted.

**(Action: Clerk to the council)**

04/15/11

**Planning Applications**

**11.1 2015/049/PPF – Change of use of ex-janitors house to school use; re-roof sections of school building; temporary change of use of land for contractors laydown area – Sound Primary School, Upper Sound, Lerwick**

No comments.

**(Action: Clerk to the council)**

**11.2 2015/071/PPF – Install Air Source Heat Pump – 82 Commercial Street, Lerwick - Mr Steven Cooper**

Ms Garrick-Wright informed members that concerns from the block above had been reported also they had received no notification, due to the paperwork being improperly addressed.

Discussion ensued about the concern for the pump causing an obstruction in the lane. Suggestions for alternative sighting and finding a way around the problem were discussed.

Mr Anderson proposed that they object due to the restricted width of the lane. Ms Garrick-Wright seconded the proposal.

**(Action: Clerk to the council)**

**11.3 2015/076/PPF – To erect two dwelling houses - Site 6 and 7, Pegasus Place, Lerwick – Garrick Brothers Ltd**

No objections.

**(Action: Clerk to the council)**

**11.4 2015/104/PPF – Erect two one-bedroom flats - Prince Alfred St, Lerwick – Mr Trevor Hunter**

No objections.

**(Action: Clerk to the council)**

**11.5 2015/103/PPF – To erect single storey dwelling hse; demolish existing shed; create new access path - behind 17 & 19 Burgh Rd, Lerwick – Mrs Linda Riddell**

Mr Knight declared an interest. No further comments were raised.

No objections.

**(Action: Clerk to the council)**

**11.6 2015/363/PPF – Amended Plans – Seafield Road, Lerwick – SIC**

Mr Anderson informed members that they had removed the attenuation plans after we had passed comment on the pipe across the road into the sea.

Mrs Simpson asked if any complaints had been raised about the roundabout.

Mr Anderson said that none had been noted.

**(Action: Clerk to the council)**

**11.7 2014/197/PPF – Decision Notice – North Staney Hill, Lerwick**

Noted.

**Additional Agenda Items**

**11.8 2015/112/PPF – To install a electric vehicle charging point with shelter – Gilbertson Park Games Hall Car Park, Gilbertson Road, Lerwick - SIC**

No objections.

**(Action: Clerk to the council)**

**11.9 2015/079/PPF – Change of use from class 7 hotels and hostels to class 9 residential; to convert existing building into 5 residential units – Leog House, 2 Leog Lane, Lerwick – Cecil Eunson**

No objections.

**(Action: Clerk to the council)**

**11.10 2015/113/PPF – To erect 4 new garages – Plots 1-4 Pitt Lane, Lerwick – Mr Frank Johnson**

No objections.

**(Action: Clerk to the council)**

**11.11 2015/114/PPF – To install satellite dish to west gable of house; install disconnecting manhole which connects public sewer to Reform Lane – 14 Reform Lane, Lerwick – Mr Leslie Irvine, Irvine Contractors Ltd**

No objections.

**(Action: Clerk to the council)**

03/15/14

**Any Other Business**

**Stonewall up Lady's Drive**

Ms Garrick-Wright mentioned that the stonewall leading up Ladies Drive was in a state of disrepair and wondered who was responsible.

Ms Fraser said she presumed it was owned by the council. She thought that the stonewall was awful and said that it had stood a long time.

Mr Anderson proposed they write to the council to make good the wall, as parts were disturbed and it looked rough.

**(Action: Clerk to the council)**

**Big Wheelie Bins**

Mr Coleman mentioned that the big wheelie bins at Nedersund were left with their lids open and allowed birds to get in. Also the height of them made it difficult for less able people to empty their black bags into.

Mr Anderson agreed that they should write to Mr Spence and ask about the provision for less able folk.

**(Action: Clerk to the council)**

**Broadcasting of council meetings**

Ms Simpson asked about the relaying of council meetings following the suggestion from Mr Jonathan Wills.

Mr Anderson agreed that we should write and ask again about this.

**(Action: Clerk to the council)**

**Street Lights**

Mr Wenger asked what was happening to the street lights that had been taken down and taped up. He suggested writing to the council and asking about the street light replacement.

**(Action: Clerk to the council)**

**New path at Westerloch, Clickimin**

Mr Wenger raised concerns regarding the loss of the ditch following the extended work on the path. The ditch had been covered in with gravel and he said that this would not be good for the wildlife, such as frogs that had habited the area.

Mr Anderson agreed that the path was a great new asset and unfortunately the French drain would most likely result in sheets of water running over the path come another winter. He proposed we write expressing concerns.

**(Action: Clerk to the council)**

**Hay's Dock**

Mr Anderson mentioned the wall at Hay's Dock in a state of disrepair with coping stones lying off. He suggested we write and ask for the wall to be repaired and coping to be put back in place.

**(Action: Clerk to the council)**

There being no further competent business the meeting concluded at 8.55pm.

***Minute ends.***

MR J ANDERSON  
CHAIRMAN  
LERWICK COMMUNITY COUNCIL

Chairman.....

Date.....

Executive Manager: Vaila Simpson  
Director: Neil Grant

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Your Ref:  
Our Ref:

Date: 16 April 2015

Dear Chair

I am writing to let you know about a proposed Participatory Budgeting (PB) project, and to invite your Community Council to a presentation to find out more on Monday 27<sup>th</sup> April at:

- 3pm – 5pm in Room 16, Islesburgh Community Centre; or
- 7pm – 9pm in the Scalloway Public Hall, Berry Road, Scalloway.

If you haven't heard about PB before, it's an approach that allows local people to play a key role in deciding how public money is spent on projects and services in their area. It has been defined in simple terms, as 'local people having direct decision-making powers over part of a budget'. So it is more than consultation – it's a form of participatory democracy that can bring fresh perspectives.

PB originated in Brazil in the 1980s but has spread into Europe, the USA and beyond, with over 1500 initiatives reported worldwide. Hundreds of PB projects have been run in the UK in all types of communities, by local councils and in the public engagement work of police authorities, health boards, social housing, town and parish councils and within not-for-profit organisations.

*"Democratic power should be delivered from communities up, not drip down from above. Democratic innovations such as ....participatory budgeting ... should ... become the standard by which [participation in decision making] is delivered in Scotland."*

The Commission for Strengthening Local Democracy, 2014

In 2010 Shetland was one of five pilot projects across Scotland chosen by the Scottish Government and COSLA for its innovative proposals to use PB as a way of addressing community safety and anti-social behaviour. This kick-started PB in Shetland, with four PB projects delivered to date, providing a powerful way of engaging with local people, identifying local solutions to local issues, and building stronger communities.

Shetland Islands Council recently applied to the Scottish Government on behalf of the Shetland Partnership for support to develop our approach to PB in Shetland. Our application was approved, and the Scottish Government will be part-funding 10 days of support from PB Partners over the coming months. PB Partners are experts in the field of PB, and this is an exciting opportunity to benefit from their knowledge and experience.

The outline idea for the project is to develop and improve the Building Budgets community engagement approach which was first used last year. Running alongside this, there will be a pilot project to support Community Councils, on a voluntary basis, to use a PB approach to allocate their Community Development Fund to community groups in their area.

The proposed aims of the project are to:

- Provide opportunities for local people to have a say in what happens in their area
- Provide an effective link between local community and local democratic processes
- Provide an effective way to engage larger numbers of people in the work of Community Councils and increase interest in local issues
- Provide opportunities for communities to learn about local groups and organisations and increase interest in those groups
- Increase small scale funding to grass roots organisations and initiatives, including those that have not been previously funded
- Encourage active involvement in local decisions

The approach used for the project will be developed by two multi-agency project teams. The Community Development Fund PB pilot will include representatives from each Community Council involved, and meetings will be arranged to suit the needs of all project team members.

Following the introductory meetings on 27<sup>th</sup> April, expressions of interest will be sought from Community Councils to take part in the pilot, either individually or working together as an area grouping, with the aim of running up to three Community Council pilot projects this year.

The presentation will be led by Alan Budge from PB Partners. If you would like to attend a presentation on Monday 27<sup>th</sup> April, please confirm attendance and numbers to Louise Robertson by email at [louise.robertson@shetland.gov.uk](mailto:louise.robertson@shetland.gov.uk), or by phone on 01595 744008.

If you are unable to attend either of the sessions on Monday 27<sup>th</sup> April, but would like to find out more about the project, please do not hesitate to get in touch.

Yours sincerely

Vaila Simpson  
Executive Manager – Community Planning & Development





Executive Manager: Dave Coupe  
Director: Maggie Sandison

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Per, Marie Sandison, Clerk  
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Our Ref: NH/SMG/R/B1/3  
Your Ref:

Date: 13 April 2015

Dear Ms Sandison

## Prioritised Future Road Improvement Schemes

Please find enclosed a prioritised list of the road improvement schemes that have, over the years, been requested throughout Shetland.

The list, which ranges from small low value works to large capital improvement schemes, currently numbers 119. In some cases the requests date back a number of years. The reasons they have not been progressed include lack of funding, lack of perceived benefit and other schemes taking precedence.

The Roads Service is often asked to provide updates on these schemes for which there is currently no funding under the Council's Medium Term Financial Plan. Therefore, it was deemed prudent to prioritise these schemes for such time as future funding may become available. The aim is to ensure that funding is targeted to achieve the best possible benefit for the road user and to provide a transparent system to better enable the Roads Service to answer requests from Community Councils or the general public.

The method of prioritising these schemes was approved by the Environment & Transport Committee at their meeting on 11 March 2014. The method scores each scheme according to corporate and technical criteria. The former assesses how well a scheme meets the aims of the Council's Single Outcome Agreement and Corporate Plan. The latter includes scores for cost, safety, roads hierarchy, a Roads Service ranking and a Community Council ranking.

We wrote to each Community Council on 3 June 2014 seeking their subjective score for the schemes in their area that were to be included on the prioritisation list. These scores were used to compile the master prioritised list that was approved by the Environment and Transport Committee, at their meeting on January 2015, and which is now enclosed for your information. The Committee also requested that a version of the list with cost bandings be

produced and distributed to Community Councils (see enclosure). This was considered necessary as there had been queries regarding the high placing in the rankings of certain schemes. These high placings were in some instances due to the low cost of the scheme which resulted in them gaining a high "cost" scoring. This meant that, for example, the provision of dropped kerbs for disabled and footpath gritter access was given a ranking of 2 due in part to its low estimated cost.

We did receive scores for a number of schemes that were not on the list that was sent out. The enclosed lists only contain the schemes that we knew of on 3 June 2014. The new schemes that we have been informed of since will be added to the list when it is next reviewed. This is to be done every two years.

Should your Council have any queries or wish to comment on the lists please contact Neil Hutcheson at the above address.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'David Coyle', with a stylized, cursive script.

Executive Manager, Roads

[HL04131502.doc]

Enc.



PRIORITISED LIST OF ROAD IMPROVEMENT SCHEMES

RANKING	Project			Road				OVERALL SCORE (INCLUDING TECHNICAL, SOA and CP SCORES)
	Location	Scheme Type	Description	Road	Ward	Community Council	Division	
1	Esplanade 20MPH Zone, Lerwick	TRAFFIC MANAGEMENT	To address high number of vehicle/pedestrian accidents, possible replacement of Pelicans with Zebra crossings	A0969	LERWICK NORTH	LERWICK	LWCK	186
2	Lerwick	KERBING	Drop Kerbs, Pavement Gritter & Disabled Access (AS REQUIRED)	C0104	LERWICK NORTH	LERWICK	LWCK	127
3	Millbrae Footpath, Scalloway	FOOTWAY	Widen existing footpath between East Voe and Scalloway School	A0970	SHETLAND CENTRAL	SCALLOWAY	CMAI	117
4	Dunrossness - A970 between North & South Levenwick Jcns	LARGE SCHEME	Widening, Visibility Improvement and safety barrier	A0970	SHETLAND SOUTH	DUNROSSNESS	SMAI	116
5	A970 - Brig o' Fitch	LARGE SCHEME	Right Turn Lane to Scalloway or island in bellmouth (poss major scheme)	A0970	SHETLAND CENTRAL	TINGWALL, WHITENESS & WEISDALE	CMAI	113
6	A971 Bends North of Kalliness, Weisdale	ACCIDENT INVESTIGATION and PREVENTION	Re-align tight bends. Possible safety barrier.	A0971	SHETLAND CENTRAL	TINGWALL, WHITENESS & WEISDALE	WMAI	99
7	A970 Vidlin Junction to Tagon, Voe (near public toilets)	ACCIDENT INVESTIGATION and PREVENTION	Bend improvements. Possible anti-skid surface to address accidents at bends	A0970	SHETLAND NORTH	DELTING	NMAI	96
8	A970 Swinister Bends, Dales Lees	ACCIDENT INVESTIGATION and PREVENTION	Re-align to increase bend radius and reduce "loss of control" accidents	A0968	SHETLAND NORTH	DELTING	NMAI	96
9	Sandwater Parking Area	PARKING	New parking area in Kergord Road to remove parked "commuter" vehicles from A970 verge	A0970	SHETLAND CENTRAL	NESTING & LUNNASTING	CMAI	93
10	A970 Scord to Scalloway	LARGE SCHEME	Major Scheme - re-alignment	A0970	SHETLAND CENTRAL	SCALLOWAY	SCWY	93
11	A970 North Quarff Junction	ACCIDENT INVESTIGATION and PREVENTION	Improved junction alignment and visibility at North Brae of Quarff	A0970	SHETLAND SOUTH	GULBERWICK, QUARFF & CUNNINGSBURGH	SMAI	90
12	A971 Haggersta to Cova	LARGE SCHEME	Widening and realignment. Also the provision of a footway/cycleway behind a safety barrier from Cova to Whiteness School.	A0971	SHETLAND WEST	TINGWALL, WHITENESS & WEISDALE	WMAI	89
13	Sandwick School Footpath	FOOTWAY	New footpath from school road junction to crossing point beyond blind summit (Cycling, Walking and Safer Streets funded)	X0210	SHETLAND SOUTH	SANDWICK	SMAI	87
14	Bressay, Church to Voeside	FOOTWAY	Footway linking row of houses with school, shop and hall	C0300	LERWICK NORTH	BRESSAY	BRESSAY	85
15	A971 WestBurrafirth jcn to Gallow Hill	LARGE SCHEME	Major Schem to widen and re-align A971	A0971	SHETLAND WEST	WALLS & SANDNESS	WMAI	85
16	Laxo - Floddens (to east of S bends)	PASSING PLACES	Passing Place Extension (Blind Spot)	B9071	SHETLAND NORTH	NESTING & LUNNASTING	NMAI	84
17	A969 Commercial Road/King Harald St Hunction Area	TRAFFIC MANAGEMENT	Re-align junction and improve parking at shops	A0969	LERWICK NORTH	LERWICK	LWCK	84
18	Dunrossness - A970 Robins Brae to Clumlie Jcn	LARGE SCHEME	Widening	A0970	SHETLAND SOUTH	DUNROSSNESS	SMAI	84
19	A969 Church Road Parking Improvements	TRAFFIC MANAGEMENT	Formalise existing parking arrangements in conjunction with proposed 20 mph limit for Esplanade area)	A0969	LERWICK SOUTH	LERWICK	LWCK	81
20	Whalsay, Hillhead to Clate	VERGES	Very narrow verges provide no refuge for pedestrians on the single track road	X0701	NORTH ISLES	WHALSAY	WHALSAY	81
21	A968 North of Voe (near Collafirth Junction)	LARGE SCHEME	Re-alignment to improve visibility through dip.	A968	SHETLAND NORTH	DELTING	NMAI	79
22	Laxo (near Ferry Terminal) - S - bend at change from double to single track	RE-ALIGNMENT	Re-alignment and widening	B9071	SHETLAND NORTH	NESTING & LUNNASTING	NMAI	78



PRIORITISED LIST OF ROAD IMPROVEMENT SCHEMES

RANKING	Project			Road				OVERALL SCORE (INCLUDING TECHNICAL, SOA and CP SCORES)
	Location	Scheme Type	Description	Road	Ward	Community Council	Division	
23	Brae, Delting	FOOTWAY	Burravoe footway adjacent to A970 on south approach to Brae	A0970	SHETLAND NORTH	DELTING	NMAI	78
24	Tingwall - Asta	PASSING PLACES	Passing Place near sheep crus	B9074	SHETLAND CENTRAL	TINGWALL, WHITENESS & WEISDALE	CMAI	75
25	Meal Junction, Burra	JUNCTION IMPROVEMENT	Junction re-alignment and visibility improvement	B9074	SHETLAND CENTRAL	BURRA & TRONDRA	CMAI	75
26	Gulberwick Loop Road	LARGE SCHEME	Stunken Brae Realignment	C0213	LERWICK SOUTH	GULBERWICK, QUARFF & CUNNINGSBURGH	SMAI	74
27	Whalsay - Pegristane (Isbister)	PASSING PLACES	Extend Passing Place on North End	C0701	NORTH ISLES	WHALSAY	WHALSAY	73
28	A971 Kalliness-Weisdale	LARGE SCHEME	Traffic calming (in conjunction with Haggersta Improvements)	A0971	SHETLAND WEST	TINGWALL, WHITENESS & WEISDALE	WMAI	73
29	Whalsay - Leaburn (south of Challister)	WIDENING	Verges and/or widening to allow cars to pass pedestrians safely	C0702	NORTH ISLES	WHALSAY	WHALSAY	72
30	Whalsay - Symbister to North Voe (dependent on Ferry Terminal decision)	FOOTWAY	Footway to link existing lengths of footway.	C0702	NORTH ISLES	WHALSAY	WHALSAY	72
31	B9122 Channerwick -Bigton-Rerwick	LARGE SCHEME	Major improvements	B9122	SHETLAND SOUTH	SANDWICK	SMAI	72
32	Bressay, Glebe to School	FOOTWAY	Remote Footpath linking housing estates with school, shop and hall	C0300	LERWICK NORTH	BRESSAY	BRESSAY	70
33	Ludi, Burra (south of Boyne cattle grid)	PASSING PLACES	Passing place extension at blind summit	C0214	SHETLAND CENTRAL	BURRA & TRONDRA	CMAI	69
34	Burra - Speeds Corner (just South of Meal Junction)	BEND IMPROVEMENT	Visibility improvement and widening	C0214	SHETLAND CENTRAL	BURRA & TRONDRA	CMAI	69
35	A970 Hillswick Junction to Urafirth	WIDENING	Bend camber improvement would also prevent winter snow problems although snow fence now being installed.	A0970	SHETLAND NORTH	NORTHMAVINE	NMAI	69
36	A970 South Gulberwick Junction	DEVELOPMENT RELATED	New layout and widening at south junction with A970	A0970	LERWICK SOUTH	GULBERWICK, QUARFF & CUNNINGSBURGH	SMAI	69
37	Sandwick - Rompa Junction	WIDENING	Blind summit between A970 and Rompa Junction	C0210	SHETLAND SOUTH	SANDWICK	SMAI	69
38	Delting - Sparl to Brae	LARGE SCHEME	Footpath / Cycle Path	A0970	SHETLAND NORTH	DELTING	NMAI	67
39	Nesting, Houlland	WIDENING	Widening on Blind Summit	B9075	SHETLAND NORTH	NESTING & LUNNASTING	WMAI	66
40	Nesting - Scuddleswick (to north of Skellister)	WIDENING	Blind crest and narrow road	B9075	SHETLAND NORTH	NESTING & LUNNASTING	WMAI	66
41	Collafirth - Shoreview to Forsa	PASSING PLACES	Bend widening and Passing Place Extensions	A0970	SHETLAND NORTH	NORTHMAVINE	NMAI	66
42	A970 South of Sandwater	LARGE SCHEME	Re-alignment to improve visibility through dip.	A970	SHETLAND NORTH	NESTING & LUNNASTING	NMAI	66
43	A970 Cunningsburgh, North Bridge	LARGE SCHEME	New Culvert	A0970	SHETLAND SOUTH	GULBERWICK, QUARFF & CUNNINGSBURGH	SMAI	64
44	B9074 - Eastvoe - Sundibanks	LARGE SCHEME	Major Footway	B9074	SHETLAND CENTRAL	SCALLOWAY	SCWY	64

PRIORITISED LIST OF ROAD IMPROVEMENT SCHEMES

RANKING	Project			Road				OVERALL SCORE (INCLUDING TECHNICAL, SOA and CP SCORES)
	Location	Scheme Type	Description	Road	Ward	Community Council	Division	
45	Whalsay - Shalimar to Heatherlea (near Sandwich Junction)	WIDENING	Visibilty Improvement	X0701	NORTH ISLES	WHALSAY	WHALSAY	63
46	Whalsay - Harlsdale Junction	PASSING PLACES	Blind Summit - Passing Place	X0701	NORTH ISLES	WHALSAY	WHALSAY	63
47	Tingwall - South end Asta Loch	WIDENING	Visibility/Widening	B9074	SHETLAND CENTRAL	TINGWALL, WHITENESS & WEISDALE	CMAI	63
48	B9071 Laxo to Vidlin	LARGE SCHEME	Major Scheme	B9071	SHETLAND NORTH	NESTING & LUNNASTING	NMAI	63
49	Dunrossness - Coubal	VISIBILITY	Visibility Improvement - requires banking on upper side of road to be excavated in several areas along this road	B9122	SHETLAND SOUTH	DUNROSSNESS	SMAI	62
50	A971 Whiteness, Stebbigrind	LARGE SCHEME	Visibility Improvement	A0971	SHETLAND WEST	TINGWALL, WHITENESS & WEISDALE	WMAI	62
51	Northmaven - Lochend	PASSING PLACES	Various passing places	A0970	SHETLAND NORTH	NORTHMAVINE	NMAI	61
52	Boyne Cattle Grid to Bridge End War Memorial	VERGE	Hard Shoulder to improve pedestrian facilities	C0214	SHETLAND CENTRAL	BURRA & TRONDRA	CMAI	61
53	A970 Hillswick Hall	BLIND SUMMIT	Community safety concerns	A970	SHETLAND NORTH	NORTHMAVINE	NMAI	60
54	Tingwall - Griesta Corner	WIDENING	Improvement to re-align road and remove back to back bends	B9074	SHETLAND CENTRAL	TINGWALL, WHITENESS & WEISDALE	CMAI	60
55	Sandwick - Stove to Swinister	LARGE SCHEME	Road Widening	C0210	SHETLAND SOUTH	SANDWICK	SMAI	60
56	Greenhaven, Quendale Road (near Baptist Church)	PASSING PLACES	Passing Place	X0203	SHETLAND SOUTH	DUNROSSNESS	SMAI	58
57	Whalsay - Red Grind (near Brough)	PASSING PLACES	Blind Summit - Extend Passing Place	C0701	NORTH ISLES	WHALSAY	WHALSAY	57
58	Laxo - Vidlin	PASSING PLACES	Passing Place Extensions	B9071	SHETLAND NORTH	NESTING & LUNNASTING	NMAI	57
59	Delting - Lower Voe - Kirkhouse	VISIBILITY	Visibility Improvement	B9071	SHETLAND NORTH	DELTING	NMAI	56
60	Whalsay - Huxter Junction	WIDENING	Visibility issue. Extend double width to Huxter Junction (East Side)	C0701	NORTH ISLES	WHALSAY	WHALSAY	56
61	Gulberwick Loop Road	LARGE SCHEME	Major Improvement Scheme	C0213	LERWICK SOUTH	GULBERWICK, QUARFF & CUNNINGSBURGH	SMAI	56
62	Tingwall - South Setter	WIDENING	Visibility Improvement and Widening on Bend	B9074	SHETLAND CENTRAL	TINGWALL, WHITENESS & WEISDALE	CMAI	54
63	B9074 - Tingwall Valley	WIDENING	Double width section extension near Burial Ground	B9074	SHETLAND CENTRAL	TINGWALL, WHITENESS & WEISDALE	CMAI	54
64	Trondra - B9074 Cauldhame Junction -	LARGE SCHEME	Right Turn/Overtaking Problems	B9074	SHETLAND CENTRAL	BURRA & TRONDRA	CMAI	54
65	A968 Setters Hill	LARGE SCHEME	Major Scheme to widen and re-align road to Haroldswick.	X0606	NORTH ISLES	UNST	UNST	54
66	Whalsay - Hamister	PASSING PLACE	Passing place	X0702	NORTH ISLES	WHALSAY	WHALSAY	53

PRIORITISED LIST OF ROAD IMPROVEMENT SCHEMES

RANKING	Project			Road				OVERALL SCORE (INCLUDING TECHNICAL, SOA and CP SCORES)
	Location	Scheme Type	Description	Road	Ward	Community Council	Division	
67	Whalsay - Clate Road	WIDENING	Widening and Resurfacing	X0701	NORTH ISLES	WHALSAY	WHALSAY	53
68	West Burrafirth - to West of Brindister Junction	WIDENING	Blind Summit	C0303	SHETLAND WEST	WALLS & SANDNESS	WMAI	51
69	Cullivoe, near RGJ Garage	WIDENING	Blind Summit	B9083	NORTH ISLES	YELL	YELL	51
70	A970 to Dunrossness Primary	WIDENING	Widening and pedestrian facilities, some improvements to parking at the school have already been done. The remaining work involves widening up to the main road.	C0206	SHETLAND SOUTH	DUNROSSNESS	SMAI	50
71	South Whiteness - Breck	WIDENING	Road Widening (30m) at blind bend	C0309	SHETLAND WEST	TINGWALL, WHITENESS & WEISDALE	WMAI	49
72	Unst - Westing	TURNING HEAD	Turning Head for Tour Buses	X0606	NORTH ISLES	UNST	UNST	49
73	Nesting - Freester	PASSING PLACES	Lengthen Passing Place	C0310	SHETLAND NORTH	NESTING & LUNNASTING	WMAI	48
74	Collafirth, Northmavine - Barnafield	PASSING PLACES	Passing Place	A0970	SHETLAND NORTH	DELTING	NMAI	48
75	Hoswick - Taralea bend	WIDENING	Land Required for visibility improvement and road widening following construction of wall on inside of bend.	C0210	SHETLAND SOUTH	SANDWICK	SMAI	48
76	Castle Street Parking Area, Scalloway	TRAFFIC MANAGEMENT	Off-street parking provided at blind summit on "busy" route to harbour.	C0200	SHETLAND CENTRAL	SCALLOWAY	SCY	48
77	Whalsay - North Park to Brough Junction	WIDENING	Widening to allow cars to pass each other	C0702	NORTH ISLES	WHALSAY	WHALSAY	48
78	Skerries	WIDENING	Corners at Bridge	X0313	NORTH ISLES	SKERRIES	SKERRIES	48
79	Hillhead to sheep cru at Whitfield on east approach to Symbister	WIDENING	Widening	C0701	NORTH ISLES	WHALSAY	WHALSAY	47
80	Yell - Burravoe	LARGE SCHEME	Capital Scheme to provide footway from school to Old Haa, design complete, partial land acquisition.	X0503	NORTH ISLES	YELL	YELL	47
81	Easter Skeld, Red Ayre, Cemetery & Hestinsetter Area	PASSING PLACES	Passing Places	B9071	SHETLAND WEST	AITHSTING & SANDSTING	WMAI	46
82	Nesting - Old Air Base Junction	PASSING PLACES	Formalise Passing Place	C0310	SHETLAND NORTH	NESTING & LUNNASTING	WMAI	45
83	Heights, Muckle Roe	WIDENING	Widening & Visibility Improvement	X0400	SHETLAND NORTH	DELTING	NMAI	45
84	Hillhead Area, Lerwick	TRAFFIC MANAGEMENT	Replace damaged pedestrian barrier and possible parking improvements	C0105	LERWICK NORTH	LERWICK	LWCK	45
85	Westerloch Brae Traffic Calming	TRAFFIC CALMING	Inadequate road widths and pedestrian provision	X0103	LERWICK SOUTH	LERWICK	LWCK	45
86	Sandwick - Brooniestaing Road	PASSING PLACES	Passing Places	X0210	SHETLAND SOUTH	SANDWICK	SMAI	44
87	Aithsetter, Cunningsburgh	PASSING PLACES	Various passing places	C0211	SHETLAND SOUTH	GULBERWICK, QUARFF & CUNNINGSBURGH	SMAI	44
88	Nesting - Gletness	PASSING PLACES	Two blind bends require Passing Places	X0310	SHETLAND NORTH	NESTING & LUNNASTING	NMAI	44

PRIORITISED LIST OF ROAD IMPROVEMENT SCHEMES

RANKING	Project			Road				OVERALL SCORE (INCLUDING TECHNICAL, SOA and CP SCORES)
	Location	Scheme Type	Description	Road	Ward	Community Council	Division	
89	Nesting - Quoys (near shop)	WIDENING	Bend widening on blind bend	B9075	SHETLAND NORTH	NESTING & LUNNASTING	WMAI	43
90	Easter Quarff	PASSING PLACES	Road Widening & Passing Place	X0212	SHETLAND SOUTH	GULBERWICK, QUARFF & CUNNINGSBURGH	SMAI	43
91	Cott Road, Weisdale	LARGE SCHEME	Major Scheme - Widening and realignment	C0309	SHETLAND WEST	TINGWALL, WHITENESS & WEISDALE	WMAI	43
92	Nesting - Catfirth Junction B9075	WIDENING	Widen Catfirth road from A970 to first PP (queuing traffic on A970)	B9075	SHETLAND NORTH	NESTING & LUNNASTING	WMAI	42
93	Leaside, Firth	FOOTWAY	Footpath and lighting at junction with main road.	X0406	SHETLAND NORTH	DELTING	NMAI	41
94	Nesting - Brettabister	PASSING PLACES	Passing Place Improvement near War Memorial	B9075	SHETLAND NORTH	NESTING & LUNNASTING	WMAI	40
95	Stromfirth Road	PASSING PLACES	3 Passing Places	C0309	SHETLAND CENTRAL	TINGWALL, WHITENESS & WEISDALE	WMAI	40
96	Nesting - Vassa Brae	WIDENING	Blind Crest	C0310	SHETLAND NORTH	NESTING & LUNNASTING	WMAI	40
97	Lerwick, Charlotte Street	RECONSTRUCT	Reconstruction of carriageway and footpaths. Cars currently over-run stone flags and cause damage to same.	X0105	LERWICK NORTH	LERWICK	LWCK	39
98	Walls - Germatwatt to Saltness	LARGE SCHEME	Major Footway Scheme - design complete and land acquisition underway (includes new bridge at Springfield )	X0304	SHETLAND WEST	WALLS & SANDNESS	WMAI	39
99	Strandhoull - Wheelafirth Brae on Califf/Braewick Road	VERGES	Visibility and Verges	C0215	SHETLAND CENTRAL	TINGWALL, WHITENESS & WEISDALE	CMAI	36
100	Tingwall, Strand	LARGE SCHEME	Footway	C0215	SHETLAND CENTRAL	TINGWALL, WHITENESS & WEISDALE	CMAI	34
101	Houbie	TRAFFIC MANAGEMENT	Measures to reduce traffic speed	B9088	NORTH ISLES	FETLAR	FETLAR	33
102	Vanlop Junction	VISIBILITY	Kerbing and Visibility Improvement (land required for full improvement)	B9122	SHETLAND SOUTH	DUNROSSNESS	SMAI	33
103	Gruting, Hestaford, Browland and Selivoe	PASSING PLACES	Passing Place Improvements	C0306	SHETLAND WEST	WALLS & SANDNESS	WMAI	31
104	Skeld/Gruting	PASSING PLACES	Passing Places	C0306	SHETLAND WEST	WALLS & SANDNESS	WMAI	31
105	Stakkafletts to School	ACCIDENT INVESTIGATION and PREVENTION	Safety barrier at bend on road to school	X0609	NORTH ISLES	FETLAR	FETLAR	30
106	Aith to Vementry	PASSING PLACES	Passing Places and Visibility improvements (some work already done)	X0305	SHETLAND WEST	AITHSTING & SANDSTING	WMAI	29
107	Sandsound Road	PASSING PLACES	Passing Places	C0308	SHETLAND WEST	AITHSTING & SANDSTING	WMAI	29
108	Braewick - Tingwall	WIDENING	Blind Summit	X0215	SHETLAND CENTRAL	TINGWALL, WHITENESS & WEISDALE	CMAI	29
109	Bressay - various locations	PASSING PLACES	Passing Places	X0300	LERWICK NORTH	BRESSAY	BRESSAY	25
110	Houbie Shop Area	TRAFFIC MANAGEMENT	Drainage/parking issue at frontage of shop	B9088	NORTH ISLES	FETLAR	FETLAR	24
111	Delting - Mossbank Hall to Post Office	FOOTWAY	Footpath & lighting on "main" road between Firth and Mossbank	X0406	SHETLAND NORTH	DELTING	NMAI	22

PRIORITISED LIST OF ROAD IMPROVEMENT SCHEMES: COST BANDED

RANKING	Project			Road					OVERALL SCORE (INCLUDING TECHNICAL, SOA and CP SCORES)
	Location	Scheme Type	Description	Road	Ward	Community Council	Division	Cost (£)	
COST BAND £0 to £5,000									
2	Lerwick	KERBING	Drop Kerbs, Pavement Gritter & Disabled Access (AS REQUIRED)	C0104	LERWICK NORTH	LERWICK	LWCK	5000	127
16	Laxo - Floddens (to east of S bends)	PASSING PLACES	Passing Place Extension (Blind Spot)	B9071	SHETLAND NORTH	NESTING & LUNNASTING	NMAI	5000	84
27	Whalsay - Pegristane (Isbister)	PASSING PLACES	Extend Passing Place on North End	C0701	NORTH ISLES	WHALSAY	WHALSAY	5000	73
73	Nesting - Freester	PASSING PLACES	Lengthen Passing Place	C0310	SHETLAND NORTH	NESTING & LUNNASTING	WMAI	5000	48
82	Nesting - Old Air Base Junction	PASSING PLACES	Formalise Passing Place	C0310	SHETLAND NORTH	NESTING & LUNNASTING	WMAI	5000	45
101	Houbie	TRAFFIC MANAGEMENT	Measures to reduce traffic speed	B9088	NORTH ISLES	FETLAR	FETLAR	2000	33
110	Houbie Shop Area	TRAFFIC MANAGEMENT	Drainage/parking issue at frontage of shop	B9088	NORTH ISLES	FETLAR	FETLAR	3500	24
COST BAND £5,000 to £10,000									
13	Sandwick School Footpath	FOOTWAY	New footpath from school road junction to crossing point beyond blind summit (Cycling, Walking and Safer Streets funded)	X0210	SHETLAND SOUTH	SANDWICK	SMAI	6500	87
24	Tingwall - Asta	PASSING PLACES	Passing Place near sheep crus	B9074	SHETLAND CENTRAL	TINGWALL, WHITENESS & WEISDALE	CMAI	8000	75
29	Whalsay - Leaburn (south of Challister)	WIDENING	Verges and/or widening to allow cars to pass pedestrians safely	C0702	NORTH ISLES	WHALSAY	WHALSAY	10000	72
33	Ludi, Burra (south of Boyne cattle grid)	PASSING PLACES	Passing place extension at blind summit	C0214	SHETLAND CENTRAL	BURRA & TRONDRA	CMAI	9000	69
39	Nesting, Houlland	WIDENING	Widening on Blind Summit	B9075	SHETLAND NORTH	NESTING & LUNNASTING	WMAI	10000	66
40	Nesting - Scuddleswick (to north of Skellister)	WIDENING	Blind crest and narrow road	B9075	SHETLAND NORTH	NESTING & LUNNASTING	WMAI	10000	66
45	Whalsay - Shalimar to Heatherlea (near Sandwick Junction)	WIDENING	Visibility Improvement	X0701	NORTH ISLES	WHALSAY	WHALSAY	6000	63
46	Whalsay - Harlsdale Junction	PASSING PLACES	Blind Summit - Passing Place	X0701	NORTH ISLES	WHALSAY	WHALSAY	10000	63
56	Greenhaven, Quendale Road (near Baptist Church)	PASSING PLACES	Passing Place	X0203	SHETLAND SOUTH	DUNROSSNESS	SMAI	10000	58
66	Whalsay - Hamister	PASSING PLACE	Passing place	X0702	NORTH ISLES	WHALSAY	WHALSAY	8000	53
74	Collafirth, Northmavine - Barnafield	PASSING PLACES	Passing Place	A0970	SHETLAND NORTH	DELTING	NMAI	8000	48
86	Sandwick - Brooniastaing Road	PASSING PLACES	Passing Places	X0210	SHETLAND SOUTH	SANDWICK	SMAI	10000	44
89	Nesting - Quoys (near shop)	WIDENING	Bend widening on blind bend	B9075	SHETLAND NORTH	NESTING & LUNNASTING	WMAI	10000	43
94	Nesting - Brettabister	PASSING PLACES	Passing Place Improvement near War Memorial	B9075	SHETLAND NORTH	NESTING & LUNNASTING	WMAI	7000	40

PRIORITISED LIST OF ROAD IMPROVEMENT SCHEMES: COST BANDED

RANKING	Project			Road				Cost (£)	OVERALL SCORE (INCLUDING TECHNICAL, SOA and CP SCORES)
	Location	Scheme Type	Description	Road	Ward	Community Council	Division		
	COST BAND £10,000 to £20,000								
14	Bressay, Church to Voeseide	FOOTWAY	Footway linking row of houses with school, shop and hall	C0300	LERWICK NORTH	BRESSAY	BRESSAY	20000	85
19	A969 Church Road Parking Improvements	TRAFFIC MANAGEMENT	Formalise existing parking arrangements in conjunction with proposed 20 mph limit for Esplanade area)	A0969	LERWICK SOUTH	LERWICK	LWCK	20000	81
20	Whalsay, Hillhead to Clate	VERGES	Very narrow verges provide no refuge for pedestrians on the single track road	X0701	NORTH ISLES	WHALSAY	WHALSAY	20000	81
28	A971 Kalliness-Weisdale	LARGE SCHEME	Traffic calming (in conjunction with Haggersta Improvements)	A0971	SHETLAND WEST	TINGWALL, WHITENESS & WEISDALE	WMAI	20000	73
34	Burra - Speeds Comer (just South of Meal Junction)	BEND IMPROVEMENT	Visibility improvement and widening	C0214	SHETLAND CENTRAL	BURRA & TRONDRA	CMAI	15000	69
41	Collafirth - Shoreview to Forsa	PASSING PLACES	Bend widening and Passing Place Extensions	A0970	SHETLAND NORTH	NORTHMAVINE	NMAI	15000	66
47	Tingwall - South end Asta Loch	WIDENING	Visibility/Widening	B9074	SHETLAND CENTRAL	TINGWALL, WHITENESS & WEISDALE	CMAI	15000	63
49	Dunrossness - Coubal	VISIBILITY	Visibility Improvement - requires banking on upper side of road to be excavated in several areas along this road	B9122	SHETLAND SOUTH	DUNROSSNESS	SMAI	15000	62
51	Northmaven - Lochend	PASSING PLACES	Various passing places	A0970	SHETLAND NORTH	NORTHMAVINE	NMAI	15000	61
52	Boyne Cattle Grid to Bridge End War Memorial	VERGE	Hard Shoulder to improve pedestrian facilities	C0214	SHETLAND CENTRAL	BURRA & TRONDRA	CMAI	20000	61
57	Whalsay - Red Grind (near Brough)	PASSING PLACES	Blind Summit - Extend Passing Place	C0701	NORTH ISLES	WHALSAY	WHALSAY	12000	57
58	Laxo - Vidlin	PASSING PLACES	Passing Place Extensions	B9071	SHETLAND NORTH	NESTING & LUNNASTING	NMAI	15000	57
59	Delting - Lower Voe - Kirkhouse	VISIBILITY	Visibility Improvement	B9071	SHETLAND NORTH	DELTING	NMAI	15000	56
60	Whalsay - Huxter Junction	WIDENING	Visibility issue. Extend double width to Huxter Junction (East Side)	C0701	NORTH ISLES	WHALSAY	WHALSAY	15000	56
62	Tingwall - South Setter	WIDENING	Visibility Improvement and Widening on Bend	B9074	SHETLAND CENTRAL	TINGWALL, WHITENESS & WEISDALE	CMAI	15000	54
67	Whalsay - Clate Road	WIDENING	Widening and Resurfacing	X0701	NORTH ISLES	WHALSAY	WHALSAY	15000	53
68	West Burrafirth - to West of Brindister Junction	WIDENING	Blind Summit	C0303	SHETLAND WEST	WALLS & SANDNESS	WMAI	15000	51
71	South Whiteness - Breck	WIDENING	Road Widening (30m) at blind bend	C0309	SHETLAND WEST	TINGWALL, WHITENESS & WEISDALE	WMAI	20000	49
81	Easter Skeld, Red Ayre, Cemetery & Hestinsetter Area	PASSING PLACES	Passing Places	B9071	SHETLAND WEST	AITHSTING & SANDSTING	WMAI	15000	46
83	Heights, Muckle Roe	WIDENING	Widening & Visibility Improvement	X0400	SHETLAND NORTH	DELTING	NMAI	15000	45
87	Aithsetter, Cunningsburgh	PASSING PLACES	Various passing places	C0211	SHETLAND SOUTH	GULBERWICK, QUARFF & CUNNINGSBURGH	SMAI	20000	44
88	Nesting - Gletness	PASSING PLACES	Two blind bends require Passing Places	X0310	SHETLAND NORTH	NESTING & LUNNASTING	NMAI	15000	44
90	Easter Quarff	PASSING PLACES	Road Widening & Passing Place	X0212	SHETLAND SOUTH	GULBERWICK, QUARFF & CUNNINGSBURGH	SMAI	15000	43
105	Stakkafletts to School	ACCIDENT INVESTIGATION and PREVENTION	Safety barrier at bend on road to school	X0609	NORTH ISLES	FETLAR	FETLAR	15000	30
106	Aith to Vementry	PASSING PLACES	Passing Places and Visibility improvements (some work already done)	X0305	SHETLAND WEST	AITHSTING & SANDSTING	WMAI	12000	29

PRIORITISED LIST OF ROAD IMPROVEMENT SCHEMES: COST BANDED

RANKING	Project			Road					OVERALL SCORE (INCLUDING TECHNICAL, SOA and CP SCORES)
	Location	Scheme Type	Description	Road	Ward	Community Council	Division	Cost (£)	
COST BAND £20,000 to £50,000									
22	Laxo (near Ferry Terminal) - S - bend at change from double to single track	RE-ALIGNMENT	Re-alignment and widening	B9071	SHETLAND NORTH	NESTING & LUNNASTING	NMAI	30000	78
35	A970 Hillswick Junction to Urafirth	WIDENING	Bend camber improvement would also prevent winter snow problems although snow fence now being installed.	A0970	SHETLAND NORTH	NORTHMAVINE	NMAI	50000	69
53	A970 Hillswick Hall	BLIND SUMMIT	Community safety concerns	A970	SHETLAND NORTH	NORTHMAVINE	NMAI	30000	60
63	B9074 - Tingwall Valley	WIDENING	Double width section extension near Burial Ground	B9074	SHETLAND CENTRAL	TINGWALL, WHITENESS & WEISDALE	CMAI	30000	54
72	Unst - Westing	TURNING HEAD	Turning Head for Tour Buses	X0606	NORTH ISLES	UNST	UNST	25000	49
75	Hoswick - Taralea bend	WIDENING	Land Required for visibility improvement and road widening following construction of wall on inside of bend.	C0210	SHETLAND SOUTH	SANDWICK	SMAI	30000	48
76	Castle Street Parking Area, Scalloway	TRAFFIC MANAGEMENT	Off-street parking provided at blind summit on "busy" route to harbour.	C0200	SHETLAND CENTRAL	SCALLOWAY	SCY	50000	48
92	Nesting - Catfirth Junction B9075	WIDENING	Widen Catfirth road from A970 to first PP (queuing traffic on A970)	B9075	SHETLAND NORTH	NESTING & LUNNASTING	WMAI	25000	42
93	Leaside, Firth	FOOTWAY	Footpath and lighting at junction with main road.	X0406	SHETLAND NORTH	DELTING	NMAI	25000	41
95	Stromfirth Road	PASSING PLACES	3 Passing Places	C0309	SHETLAND CENTRAL	TINGWALL, WHITENESS & WEISDALE	WMAI	25000	40
99	Strandhoull - Wheelafirth Brae on Califf/Braewick Road	VERGES	Visibility and Verges	C0215	SHETLAND CENTRAL	TINGWALL, WHITENESS & WEISDALE	CMAI	25000	36
103	Gruting, Hestaforð, Browland and Selivoe	PASSING PLACES	Passing Place Improvements	C0306	SHETLAND WEST	WALLS & SANDNESS	WMAI	25000	31
104	Skeld/Gruting	PASSING PLACES	Passing Places	C0306	SHETLAND WEST	WALLS & SANDNESS	WMAI	25000	31
107	Sandsound Road	PASSING PLACES	Passing Places	C0308	SHETLAND WEST	AITHSTING & SANDSTING	WMAI	21000	29
108	Braewick - Tingwall	WIDENING	Blind Summit	X0215	SHETLAND CENTRAL	TINGWALL, WHITENESS & WEISDALE	CMAI	50000	29
109	Bressay - various locations	PASSING PLACES	Passing Places	X0300	LERWICK NORTH	BRESSAY	BRESSAY	25000	25

PRIORITISED LIST OF ROAD IMPROVEMENT SCHEMES: COST BANDED

RANKING	Project			Road					OVERALL SCORE (INCLUDING TECHNICAL - SOA and CP SCORES)
	Location	Scheme Type	Description	Road	Ward	Community Council	Division	Cost (£)	
COST BAND £50,000 to £100,000									
1	Esplanade 20MPH Zone, Lerwick	TRAFFIC MANAGEMENT	To address high number of vehicle/pedestrian accidents, possible replacement of Pelicans with Zebra crossings	A0969	LERWICK NORTH	LERWICK	LWCK	80000	186
7	A970 Vidlin Junction to Tagon, Voe (near public toilets)	ACCIDENT INVESTIGATION and PREVENTION	Bend improvements. Possible anti-skid surface to address accidents at bends	A0970	SHETLAND NORTH	DELTING	NMAI	100000	96
11	A970 North Quarff Junction	ACCIDENT INVESTIGATION and PREVENTION	Improved junction alignment and visibility at North Brae of Quarff	A0970	SHETLAND SOUTH	GULBERWICK, QUARFF & CUNNINGSBURGH	SMAI	100000	90
23	Brae, Delting	FOOTWAY	Burravoe footway adjacent to A970 on south approach to Brae	A0970	SHETLAND NORTH	DELTING	NMAI	60000	78
25	Meal Junction, Burra	JUNCTION IMPROVEMENT	Junction re-alignment and visibility improvement	B9074	SHETLAND CENTRAL	BURRA & TRONDRA	CMAI	75000	75
30	Whalsay - Symbister to North Voe (dependent on Ferry Terminal decision)	FOOTWAY	Footway to link existing lengths of footway.	C0702	NORTH ISLES	WHALSAY	WHALSAY	100000	72
32	Bressay, Glebe to School	FOOTWAY	Remote Footpath linking housing estates with school, shop and hall	C0300	LERWICK NORTH	BRESSAY	BRESSAY	60000	70
37	Sandwick - Rompa Junction	WIDENING	Blind summit between A970 and Rompa Junction	C0210	SHETLAND SOUTH	SANDWICK	SMAI	90000	69
38	Delting - Sparl to Brae	LARGE SCHEME	Footpath / Cycle Path	A0970	SHETLAND NORTH	DELTING	NMAI	100000	67
54	Tingwall - Griesta Corner	WIDENING	Improvement to re-align road and remove back to back bends	B9074	SHETLAND CENTRAL	TINGWALL, WHITENESS & WEISDALE	CMAI	60000	60
55	Sandwick - Stove to Swinister	LARGE SCHEME	Road Widening	C0210	SHETLAND SOUTH	SANDWICK	SMAI	90000	60
69	Cullivoe, near RGJ Garage	WIDENING	Blind Summit	B9083	NORTH ISLES	YELL	YELL	60000	51
70	A970 to Dunrossness Primary	WIDENING	Widening and pedestrian facilities, some improvements to parking at the school have already been done. The remaining work involves widening up to the main road	C0206	SHETLAND SOUTH	DUNROSSNESS	SMAI	75000	50
77	Whalsay - North Park to Brough Junction	WIDENING	Widening to allow cars to pass each other	C0702	NORTH ISLES	WHALSAY	WHALSAY	100000	48
78	Skerries	WIDENING	Corners at Bridge	X0313	NORTH ISLES	SKERRIES	SKERRIES	60000	48
79	Hillhead to sheep cru at Whitfield on east approach to Symbister	WIDENING	Widening	C0701	NORTH ISLES	WHALSAY	WHALSAY	90000	47
84	Hillhead Area, Lerwick	TRAFFIC MANAGEMENT	Replace damaged pedestrian barrier and possible parking improvements	C0105	LERWICK NORTH	LERWICK	LWCK	75000	45
85	Westerloch Brae Traffic Calming	TRAFFIC CALMING	Inadequate road widths and pedestrian provision	X0103	LERWICK SOUTH	LERWICK	LWCK	60000	45
96	Nesting - Vassa Brae	WIDENING	Blind Crest	C0310	SHETLAND NORTH	NESTING & LUNNASTING	WMAI	75000	40
97	Lerwick, Charlotte Street	RECONSTRUCT	Reconstruction of carriageway and footpaths. Cars currently over-run stone flags and cause damage to same.	X0105	LERWICK NORTH	LERWICK	LWCK	75000	39
102	Vanlop Junction	VISIBILITY	Kerbing and Visibility Improvement (land required for full improvement)	B9122	SHETLAND SOUTH	DUNROSSNESS	SMAI	75000	33
111	Delting - Mossbank Hall to Post Office	FOOTWAY	Footpath & lighting on "main" road between Firth and Mossbank	X0406	SHETLAND NORTH	DELTING	NMAI	80000	22

PRIORITISED LIST OF ROAD IMPROVEMENT SCHEMES: COST BANDED

N KING	Project			Road					OVERALL SCORE (INCLUDING TECHNICAL, SOA and CP SCORES)
	Location	Scheme Type	Description	Road	Ward	Community Council	Division	Cost (£)	



RA	Location	Scheme Type	Description	Road	Ward	Community Council	Division	Cost (£)	CP SCORES)
COST BAND £100,000 to £200,000									
3	Millbrae Footpath, Scalloway	FOOTWAY	Widen existing footpath between East Voe and Scalloway School	A0970	SHETLAND CENTRAL	SCALLOWAY	CMAI	120000	117
6	A971 Bends North of Kalliness, Weisdale	ACCIDENT INVESTIGATION and PREVENTION	Re-align tight bends. Possible safety barrier.	A0971	SHETLAND CENTRAL	TINGWALL, WHITENESS & WEISDALE	WMAI	150000	99
9	Sandwater Parking Area	PARKING	New parking area in Kergord Road to remove parked "commuter" vehicles from A970 verge	A0970	SHETLAND CENTRAL	NESTING & LUNNASTING	CMAI	120000	93
10	A969 Commercial Road/King Harald St Hunction Area	TRAFFIC MANAGEMENT	Re-align junction and improve parking at shops	A0969	LERWICK NORTH	LERWICK	LWCK	120000	84
26	Gulberwick Loop Road	LARGE SCHEME	Stunken Brae Realignment	C0213	LERWICK SOUTH	GULBERWICK, QUARFF & CUNNINGSBURGH	SMAI	180000	74
36	A970 South Gulberwick Junction	DEVELOPMENT RELATED	New layout and widening at south junction with A970	A0970	LERWICK SOUTH	GULBERWICK, QUARFF & CUNNINGSBURGH	SMAI	200000	69
43	A970 Cunningsburgh, North Bridge	LARGE SCHEME	New Culvert	A0970	SHETLAND SOUTH	GULBERWICK, QUARFF & CUNNINGSBURGH	SMAI	180000	64
44	B9074 - Eastvoe - Sundibanks	LARGE SCHEME	Major Footway	B9074	SHETLAND CENTRAL	SCALLOWAY	SCWY	150000	64
50	A971 Whiteness, Stebbigrind	LARGE SCHEME	Visibility Improvement	A0971	SHETLAND WEST	TINGWALL, WHITENESS & WEISDALE	WMAI	200000	62
64	Trondra - B9074 Cauldhame Junction -	LARGE SCHEME	Right Turn/Overtaking Problems	B9074	SHETLAND CENTRAL	BURRA & TRONDRA	CMAI	150000	54
100	Tingwall, Strand	LARGE SCHEME	Footway	C0215	SHETLAND CENTRAL	TINGWALL, WHITENESS & WEISDALE	CMAI	200000	34
COST BAND £200,000 to £500,000									
4	Dunrossness - A970 between North & South Levenwick Jons	LARGE SCHEME	Widening, Visibility Improvement and safety barrier	A0970	SHETLAND SOUTH	DUNROSSNESS	SMAI	300000	116
8	A970 Swinister Bends, Dales Lees	ACCIDENT INVESTIGATION and PREVENTION	Re-align to increase bend radius and reduce "loss of control" accidents	A0968	SHETLAND NORTH	DELTING	NMAI	500000	96
21	A968 North of Voe (near Collafirth Junction)	LARGE SCHEME	Re-alignment to improve visibility through dip.	A968	SHETLAND NORTH	DELTING	NMAI	300000	79
42	A970 South of Sandwater	LARGE SCHEME	Re-alignment to improve visibility through dip.	A970	SHETLAND NORTH	NESTING & LUNNASTING	NMAI	500000	66
80	Yell - Burravoe	LARGE SCHEME	Capital Scheme to provide footway from school to Old Haa, design complete, partial land acquisition.	X0503	NORTH ISLES	YELL	YELL	260000	47
91	Cott Road, Weisdale	LARGE SCHEME	Major Scheme - Widening and realignment	C0309	SHETLAND WEST	TINGWALL, WHITENESS & WEISDALE	WMAI	500000	43
98	Walls - Gerमतwatt to Saltness	LARGE SCHEME	Major Footway Scheme - design complete and land acquisition underway (includes new bridge at Springfield )	X0304	SHETLAND WEST	WALLS & SANDNESS	WMAI	450000	39
COST BAND £500,000 to £1,000,000									
5	A970 - Brig o' Fitch	LARGE SCHEME	Right Turn Lane to Scalloway or island in bellmouth (poss major scheme)	A0970	SHETLAND CENTRAL	TINGWALL, WHITENESS & WEISDALE	CMAI	750000	113
15	A971 WestBurrafirth jcn to Gallow Hill	LARGE SCHEME	Major Schem to widen and re-align A971	A0971	SHETLAND WEST	WALLS & SANDNESS	WMAI	750000	85
65	A968 Setters Hill	LARGE SCHEME	Major Scheme to widen and re-align road to Haroldswick.	X0606	NORTH ISLES	UNST	UNST	900000	54
COST BAND OVER £1,000,000									
10	A970 Scord to Scalloway	LARGE SCHEME	Major Scheme - re-alignment	A0970	SHETLAND CENTRAL	SCALLOWAY	SCWY	Depends on extents of quarry workings	93
12	A971 Haggersta to Cova	LARGE SCHEME	Widening and realignment. Also the provision of a footway/cycleway behind a safety barrier from Cova to Whiteness School.	A0971	SHETLAND WEST	TINGWALL, WHITENESS & WEISDALE	WMAI	2100000	89
18	Dunrossness - A970 Robins Brae to Clumlie Jcn	LARGE SCHEME	Widening	A0970	SHETLAND SOUTH	DUNROSSNESS	SMAI	3500000	84
31	B9122 Channerwick -Bigton-Rerwick	LARGE SCHEME	Major improvements	B9122	SHETLAND SOUTH	SANDWICK	SMAI	1500000	72
48	B9071 Laxo to Vidlin	LARGE SCHEME	Major Scheme	B9071	SHETLAND NORTH	NESTING & LUNNASTING	NMAI	2760000	63
61	Gulberwick Loop Road	LARGE SCHEME	Major Improvement Scheme	C0213	LERWICK SOUTH	GULBERWICK, QUARFF & CUNNINGSBURGH	SMAI	Variable depending on extents of remaining development	56



**Chief Executive:** Mark Boden  
**Executive Manager:** Vaila Simpson

Mrs Marie Sandison  
Clerk  
Lerwick Community Council  
Community Council Office  
1 Stouts Court  
Lerwick  
Shetland  
ZE1 0AN

Grants Unit  
**Community Planning & Development**  
Solarhus  
3 North Ness  
Lerwick  
Shetland  
ZE1 0LZ

Telephone: 01595 743888

[grants.unit@shetland.gov.uk](mailto:grants.unit@shetland.gov.uk)  
[www.shetland.gov.uk](http://www.shetland.gov.uk)

If calling please ask for  
**Mr Michael Duncan**  
Direct Dial: 01595 743828

Our Ref: NG/MD/57842/F6.1  
Your Ref:

Date: 14 April 2015

Dear Marie

**Community Development Fund - Reference: 578/4119**  
**Project Grant - £1,000.00**

I am pleased to inform you that your application was considered by officers of the Community Planning and Development Service under delegated authority for this scheme, and it has been agreed to award a grant of up to £1,000.00. This grant has been approved to assist with costs as detailed in the Project Schedule on page 3.

Please find enclosed the following information:

- Grant conditions
- Grant Acceptance docquet
- Project schedule

**This letter is sent to you in duplicate in order that you have the acceptance docquet signed by your officer bearers. Once each officer bearer have signed the docquet, one whole copy of this grant award letter must be returned for the attention of the Grants Officer to this office prior to 25 May 2015, with the other being retained for your records.**

Following receipt of the completed acceptance docquet the total amount of grant due will be paid into your group's bank account.

Yours sincerely

Director - Development Services

Enc.





**Chief Executive:** Mark Boden  
**Executive Manager:** Vaila Simpson

Mrs Marie Sandison  
Clerk  
Lerwick Community Council  
Community Council Office  
1 Stouts Court  
Lerwick  
Shetland  
ZE1 0AN

Our Ref: NG/MD/57826/F6.1  
Your Ref:

Dear Marie

**Community Development Fund - Reference: 578/4118**  
**Distribution Fund - £3,000.00**

I am pleased to inform you that your application was considered by officers of the Community Planning and Development Service under delegated authority for this scheme, and it has been agreed to award a grant of up to £3,000.00. This grant has been approved to assist with costs as detailed in the Project Schedule on page 4.

Please find enclosed the following information:

- Grant conditions
- Grant Acceptance docquet
- Project schedule

**This letter is sent to you in duplicate in order that you have the acceptance docquet signed by your officer bearers. Once each officer bearer have signed the docquet, one whole copy of this grant award letter must be returned for the attention of the Grants Officer to this office prior to 25 May 2015, with the other being retained for your records.**

Following receipt of the completed acceptance docquet the total amount of grant due will be paid into your group's bank account.

Yours sincerely

Director – Development Services

Enc.

Grants Unit  
**Community Planning & Development**  
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3 North Ness  
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[grants.unit@shetland.gov.uk](mailto:grants.unit@shetland.gov.uk)  
[www.shetland.gov.uk](http://www.shetland.gov.uk)

If calling please ask for  
**Mr Michael Duncan**  
Direct Dial: 01595 743828

Date: 14 April 2015

## Clerk to Lerwick Community Council

---

**From:** billy.mycock@shetland.gov.uk  
**Sent:** 14 April 2015 16:17  
**To:** clerk@lerwickcc.org.uk  
**Subject:** Dog Watch Feedback - Hillhead / Brewick Road area  
**Attachments:** Dog Watch Feedback Letter Hillhead.docx

Hello Marie

We are currently looking at how best to refine our dog watch schemes we have been running.

We have sent out 19 or so letters to Hillhead through to Brewick Road residence that signed up to the scheme. Can you please pass the attached letter to anyone on the Community Council or anyone whom is interested in solving this problem.

Specifically if you have any dates, times or areas it would help to target and any ideas of what else we can do to tackle this. We have a campaign on Dog fouling across Shetland that will be coming up shortly so hopefully this will have an impact on this problem too.

Thank you for your time in helping with this matter.

Cheers  
Billy

Billy Mycock, ASB Coordinator, Environmental Health & Trading Standards, Shetland Islands Council.

Post. Charlotte House, Lerwick, Shetland, ZE1 0LX, Email. <mailto:billy.mycock@shetland.gov.uk>

Tel. 01595 744374, Fax. 01595 744802, Website. <http://www.shetland.gov.uk/environmentalhealth/>

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# Shetland Islands Council

Executive Manager: William Spence  
Director: Maggie Sandison

Environmental Health & Trading Standards  
**Infrastructure Services Department**

Charlotte House  
Commercial Road  
Lerwick  
Shetland ZE1 0LX

Telephone: 01595 745250

Fax: 01595 744802

ehadmin@shetland.gov.uk

www.shetland.gov.uk

If calling please ask for

**Steve Mills / Shuard Manson**

**Neighbourhood Support Workers**

Direct Dial: 01595 744347

Email: [nsws@shetland.gov.uk](mailto:nsws@shetland.gov.uk)

Our Ref: IN2

Date: 08 April 2015

Dear

## **DOG WATCH SCHEME - SHETLAND**

This scheme has now been running in your area since April 2013. We would like to assess how the scheme is working and it would be very helpful if you could take the time to complete the form attached and return it to us in the envelope provided.

Your feedback is greatly appreciated and we look forward to hearing from you.

Yours sincerely

*Steve Mills* and *Shuard Manson*

Neighbourhood Support Workers

## FEEDBACK QUESTIONNAIRE

Please tick the relevant box:

DOG FOULING IN MY AREA IS:	
Worse than before	
Still the same	
Less of a problem	
No longer a problem	

I FEEL ABLE TO REPORT ANYONE WHO DOES NOT CLEAN UP AFTER THEIR DOG:	
Yes	
I would rather not	
No	

I FEEL ABLE TO REPORT ABOUT AN AREA THAT IS REGULARLY FOULED ON:	
Yes	
I would rather not	
No	

I WOULD LIKE THE SCHEME TO:	
Continue indefinitely	
Continue for another 12 months then be reviewed	
Continue for another 6 months then be reviewed	
Stop completely	

ANY OTHER FEEDBACK/SUGGESTIONS:

Telephone Number: .....

## Clerk to Lerwick Community Council

---

**From:** Shona Fullerton [shona@shetlandamenity.org]  
**Sent:** 20 April 2015 09:33  
**To:** Clerk to Lerwick Community Council  
**Cc:** Catrina Carter  
**Subject:** RE: Attention Mr J Moncrieff - Signage for Museum

Hello,

Thank you for your email.

I think that the next Museum Service Management meeting is not until the middle of May but Catrina will be able to confirm that when she is back from leave later this week. I have copied her into this reply email.

Kind regards,

Shona

**Shona Fullerton**  
**Admin Assistant**  
Shetland Amenity Trust, Garthspool,  
Lerwick, Shetland, ZE1 0NY  
Tel: (01595) 694688



The Shetland Amenity Trust is a registered  
Scottish charity, No: SC017505

---

**From:** Clerk to Lerwick Community Council [<mailto:clerk@lerwickcc.org.uk>]  
**Sent:** 17 April 2015 20:30  
**To:** Shona Fullerton  
**Subject:** FW: Attention Mr J Moncrieff - Signage for Museum

Dear Shona,

Forwarding my reply onto you as Catrina is away on leave.

I'm attaching our letter to planning as requested.

Do you think the Museum's Service Management Team will meet and give us a reply before the next meeting of the Lerwick Community Council on Monday 2<sup>nd</sup> May?

Regards,  
Marie

---

**From:** Catrina Carter [<mailto:catrina@shetlandamenity.org>]  
**Sent:** 17 April 2015 10:22  
**To:** [clerk@lerwickcc.org.uk](mailto:clerk@lerwickcc.org.uk)  
**Subject:** FW: Attention Mr J Moncrieff - Signage for Museum

Dear Marie,

Thank you for your letter which you e-mailed earlier in the week. This will be considered by the Museum's Service Management Team in due course but, in the meantime, would it be possible for you to send me a copy of your initial letter to Planning to which they responded to?

Thank you

**Catrina Carter**  
**Admin Manager & PA**  
Shetland Amenity Trust, Garthspool,  
Lerwick, Shetland, ZE1 0NY  
Tel: (01595) 694688



The Shetland Amenity Trust is a registered  
Scottish charity, No: SC017505

---

**From:** Clerk to Lerwick Community Council [<mailto:clerk@lerwickcc.org.uk>]  
**Sent:** 14 April 2015 21:22  
**To:** Sharon Mann  
**Subject:** Attention Mr J Moncrieff - Signage for Museum

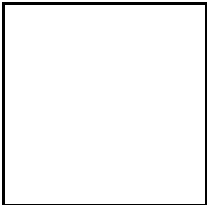
Dear Mr Moncrieff,

Please find attached letter, and copy of letter from Roads, for your attention.

Regards,  
Marie

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Marie Sandison  
Clerk  
Lerwick Community Council



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## Clerk to Lerwick Community Council

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**From:** Joan.Symons@shetland.gov.uk on behalf of housing@shetland.gov.uk  
**Sent:** 15 April 2015 10:09  
**To:** clerk@lerwickcc.org.uk  
**Subject:** FW: 2015-022 Stonewall - Ladies Drive  
**Attachments:** 2015-022 Stonewall - Ladies Drive.doc

Thank you for your email, it has been forwarded to Andrew Lyall, Team Leader, Housing Asset Services.

Regards. Joan

---

**From:** Clerk to Lerwick Community Council [<mailto:clerk@lerwickcc.org.uk>]  
**Sent:** 14 April 2015 22:22  
**To:** Head of Housing Service  
**Subject:** 2015-022 Stonewall - Ladies Drive

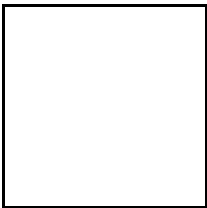
Dear Mrs Jamieson,

Please find attached letter, for your attention.

Regards,  
Marie

--

Marie Sandison  
Clerk  
Lerwick Community Council



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## Clerk to Lerwick Community Council

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**From:** kevin.serginson@shetland.gov.uk  
**Sent:** 15 April 2015 15:19  
**To:** clerk@lerwickcc.org.uk  
**Subject:** RE: 2015-021 Concerns at Ackrigarth

Hi Marie,

I did pass this matter on to Andrew Lyall at SIC Housing back in March in relation to the overgrowth and washed out path near the cemetery as they own the path there. I have now forwarded the Community Council's letter on to him for him respond to you.

Regards

Kevin

---

**From:** Clerk to Lerwick Community Council [<mailto:clerk@lerwickcc.org.uk>]  
**Sent:** 14 April 2015 21:03  
**To:** Serginson Kevin@Development Service  
**Subject:** 2015-021 Concerns at Ackrigarth

Dear Kevin,

Please find attached letter, along with letter from resident, for your attention.

Kind regards,  
Marie

--

Marie Sandison  
Clerk  
Lerwick Community Council



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## Clerk to Lerwick Community Council

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**From:** kevin.serginson@shetland.gov.uk  
**Sent:** 15 April 2015 15:59  
**To:** clerk@lerwickcc.org.uk  
**Subject:** RE: Staney Hill Road

Hi Marie,

Thanks for your letter regarding Staney Hill Road.

I am lead to believe that the developer will be installing a cattle grid on the road where it enters the school site boundary though I don't know the exact details as it is being done as part of the overall construction of the new AHS and it's infrastructure. Presumably this has been agreed with the landowner/s.

Unfortunately there are no plans that I am aware of to resurface the remainder of the Staney Hill Road above the location of the new path and diverted road, although I agree that this would be beneficial in term of walking and cycling links if funding were available.

In regards to the vehicular use of Staney Hill Road as stated previously the public have rights to vehicular use and as such there should be no restriction unless a formal legal process (such as a Traffic Regulation Order) is gone through to restrict vehicular use. In my opinion the barrier should not have been installed without the formal process being followed. It is not just a question of agreements between landowners and tenants, but the removal or restriction of public rights which needs greater consideration and consultation. Whether locked or not a gate restricts the public's enjoyment of the route (otherwise there would be no point to it). If the landowners/tenants wanted to proceed with such an order they would need to contact the Roads Services to get further information.

I hope this helps.

Regards

Kevin

---

**From:** Clerk to Lerwick Community Council [<mailto:clerk@lerwickcc.org.uk>]  
**Sent:** 14 April 2015 20:56  
**To:** Serginson Kevin@Development Service  
**Subject:** Staney Hill Road

Dear Kevin,

Please find attached letter, for your attention.

Regards,  
Marie

--

## Community Path Project Feedback

Group Name: Lerwick Community Council

Feedback:

### 1. Project

You have achieved what you set out to do to improve the access to the beach from Lerwick. The beach can now be reached more easily and safely. We are pleased to have been able to support this project.

### 2. Community

The community had felt there was a need for better access to the beach. The work you have done will benefit both locals and visitors to the area and hopefully encourage more people to use it.

### 3. Volunteers

It sounds like the volunteers have benefitted and felt a great sense of achievement by being part of this project. It is great when a community can work together to achieve a project like this.

### 4. Promoting your project

It's really good that you had the local press and radio along for a publicity day and pictures and comments are being added to Facebook.

Additional information:

It was good to see the pictures of the work you have achieved and that the project has gone well. We wish you well with any future work.

Signed: Ruth Kelloe

Date: 21 April 2015

## Clerk to Lerwick Community Council

---

**From:** Kirstine Wood [kirstine.wood@sse.com] on behalf of SSEPD Stakeholder [SSEPD\_Stakeholder@sse.com]  
**Sent:** 31 March 2015 10:37  
**To:** clerk@lerwickcc.org.uk  
**Cc:** kirstine.wood  
**Subject:** Invite to A New Energy Solution for Shetland – Consultation Response and Pre-Qualification Stage



### A New Energy Solution for Shetland – Consultation Response and Pre-Qualification Stage

We would like to thank you for your interest in our consultation around a new energy solution for Shetland. Please follow these links to view [non-confidential written responses](#) that were submitted, as well as [SHEPD's response](#) to stakeholder feedback.

SHEPD is now finalising preparations for the commencement of the competitive process stage of the project. Those parties interested in participating should note the following next steps of the process:

1. An Official Journal of the European Union (OJEU) Contract Notice will be published during the week commencing 6<sup>th</sup> April inviting formal Expressions of Interest in the opportunity;
2. Concurrently, and referenced in the OJEU Notice, Pre-Qualification documentation will be made available via the SHEPD website (as noted above) requesting responses to our Pre-Qualification Questionnaire;
3. A Pre-Qualification Stage Information Session with interested parties will take place on 9<sup>th</sup> April in Glasgow (more information below);
4. PQQ Responses are due on 5<sup>th</sup> May 2015.

Therefore, if you are interested in participating in the Pre-Qualification stage of the Shetland New Energy project, **you are invited to attend the Pre-Qualification Information Session, taking place at 10am on Thursday 9<sup>th</sup> April at SHEPD's offices: 1 Waterloo Street, Glasgow, G2 6AY.** The agenda for the session is as follows:

- 09.30 – 10.00: Guests arrive;
- 10.00 – 11.00: SHEPD presentation providing an explanation of the Pre-Qualification documentation and selection process;
- 11.00 – 11.30: Informal networking session with SHEPD project team and guests, to address initial queries on the Pre-Qualification stage;
- 11.30 – 12.00: Guests depart.

Delegates should note that the scope of the session is limited to a review of the content of the Pre-Qualification documentation, and will not cover any new material further to this or information shared previously.

Please confirm whether or not you wish to attend, including total numbers in your party, by

replying to this email by close of business on Monday 6<sup>th</sup> April.

Similarly please contact us should you have other any other queries about the process or the project as a whole.



\*\*\*\*\*

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[www.ssepd.co.uk](http://www.ssepd.co.uk)

\*\*\*\*\*

## Clerk to Lerwick Community Council

---

**From:** Christena Irvine [manager@livinglerwick.co.uk]  
**Sent:** 05 April 2015 08:31  
**To:** Clerk to Lerwick Community Council  
**Subject:** Letter of Support  
**Attachments:** CDFCommunityDevelopmentOrganisationApplication2015.pdf

Hi Marie,

We've submitted a grant application to Community Development Fund for more planters and seating (please see attached).

We forgot to ask you for a letter of support from Lerwick Community Council and Community Development have requested we provide them with that by Monday 6<sup>th</sup>. I'm really sorry for the short notice but would it be possible to have a letter of support?

This scheme is intended to enhance the project Lerwick Community Council part-funded last summer. The Bridges Project would be making the planters and seating, so the money would stay local and help young people.

Kind regards

Christena Irvine  
BID Manager

Living Lerwick Ltd  
7 Mounthooly Street  
Lerwick  
Shetland  
ZE1 0BJ

T: 01595 696932  
E: [manager@livinglerwick.co.uk](mailto:manager@livinglerwick.co.uk)  
W: [www.livinglerwick.co.uk](http://www.livinglerwick.co.uk)





# LERWICK COMMUNITY COUNCIL

## CHAIRMAN

Mr Jim Anderson  
66 Breiwick Road  
Lerwick, Shetland ZE1 0DB

Tel. 01595 693540 or 07803 342304  
Email: [chair@lerwickcc.org.uk](mailto:chair@lerwickcc.org.uk)

## CLERK

Mrs Katrina Semple  
Community Council Office  
1 Stouts Court  
Lerwick, Shetland ZE1 0AN

Tel. 01595 692447 or 07818 266876  
Email: [clerk@lerwickcc.org.uk](mailto:clerk@lerwickcc.org.uk)  
Website: [www.lerwickcc.org](http://www.lerwickcc.org)

## APPLICATION FOR GRANT

Name of group/organisation:	Living Lerwick Ltd
Contact name & position held:	Christena Irvine, BID Manager
Address:	7 Mounthooly Street, Lerwick, ZE1 0BJ
Mobile & telephone numbers:	07767 446617, 01595 696932
Email address:	<a href="mailto:manager@livinglerwick.co.uk">manager@livinglerwick.co.uk</a>

**Details of project:** *(This should include how the grant will be spent and what outcome(s) would be achieved should the grant be awarded)*

Living Lerwick Ltd is working towards a summer event. As part of this, we would like to improve the look and feel of the town centre for summer 2015. The intentions are to have:

**Flower scheme** – 42 half baskets, 25 full baskets, 3 window boxes, 35 small planters, 6 medium planters, 4 larger planters have been priced at £2,747.50

**Watering** – watering all of the above flowers for the season, the cost of this based on 2014 is £1,501

The flower scheme adds life and colour to the town centre, improving the look and feel of the town for locals and visitors alike.

Type of organisation (e.g. voluntary / charitable): Ltd Company (not for profit business improvement district)

Number of members in group/organisation: 173 and what percentage reside in Lerwick: 100%.

Number of residents in the Lerwick area likely to benefit from project - Adults: All Children: All

Current financial position of group/organisation: Businesses are contributing a levy of approximately £77,000 to achieve all aspects of the Living Lerwick Ltd Business Plan.

Costs of proposed project: £4,248.50

Funding/grants received from other sources (e.g. fundraising): Levy contribution £3,248.50

Grant requested from Lerwick Community Council: £1,000.

Details of last grant received from Lerwick Community Council: Date: 29/4/15

Amount: £1,000

For our Santa's Grotto in December 2014 which was part of our Winter Festival.



## CONDITIONS OF GRANT

- Established groups/organisations **must** submit a copy of their last audited accounts and a copy of their most recent bank statement.
- Applications from Shetland-wide groups will not be considered (except in exceptional circumstances).
- A new group/organisation may receive a small establishment grant.
- Applications should be made prior to project commencing, therefore no retrospective applications will be considered.
- Although grants will be approved in advance, no grant will be paid until the work is done and a receipted invoice is submitted to Lerwick Community Council.
- A written acknowledgement is required once you have received your grant.

### IMPORTANT

Any funding offer made will be paid on a pro-rata basis and may be rescinded if funds are not claimed within 12 months of the offer letter date.

I (print name and position held): Christena Irvine, BID Manager

of (group/organisation): Living Lerwick Ltd

hereby apply to Lerwick Community Council for financial assistance towards the cost of the proposed project detailed on page one.

A copy of the last externally examined accounts and/or a copy of the most recent bank statement are enclosed.

### ***(please tick appropriate box)***

☐ We have previously been through grant process with Shetland Islands Council (SIC) Education & Social Care Grants Unit and give permission for the Community Council to contact the SIC Grants Co-ordinator to confirm that we have the appropriate Child Protection Policy & Procedures in place.

☐ We have not previously been through the grant process with SIC Education & Social Care Grants Unit and enclose a copy of our Child Protection Policy & Procedure. We give our permission for the Community Council to check with SIC Grants Co-ordinator to ensure the enclosed documents comply with Child Protection requirements.

Signed: Christena M Irvine

Date: 29 April 2015

### **For Official Use Only:**

Date application received: .....

Date application approved: ..... Minute reference: .....

Amount offered: ..... Date grant paid: ..... Cheque number: .....

Child Protection Criteria checked and approved by Community Council Clerk or her deputy

Name: ..... Signed: .....

## CHILD PROTECTION DETAILS

From 1<sup>st</sup> April 2010, if your organisation is applying for grant assistance from this scheme, and you provide services, activities or projects for young people up to the age of 18 years old, then you must comply with the requirements of the Protection of Vulnerable Groups (Scotland) Act 2007 which supersedes the Protection of Children (Scotland) Act 2003. The PVG Act introduces a new concept of 'regulated work' which covers both children and protected adult (for information on regulated work with adults guidance material can be sourced on the following web link [www.scotland.gov.uk/topics/people/young-people/children-families/pvglegislation](http://www.scotland.gov.uk/topics/people/young-people/children-families/pvglegislation)). Individuals doing regulated work qualify to apply to become members of the PVG Scheme.

Your group must have policies and procedures in place that adequately cover child protection and welfare issues. The following questions will help your decision.

**Q1a** Does your group organise activities for children and young people under the age of 18?

Yes ☐ No ☒

**Q1b** Does your group arrange activities attended by children and young people under the age of 18 and have staff or volunteers carrying out regulated work as defined in the PVG Act.

Yes ☐ No ☒

**If you answered no to both question 1a and 1b, go directly to signatory section**

**If you answered yes to either, or both, questions 1a or 1b, please complete questions 2, 3 and 4:**

(Please note that if you have answered yes to either, or both, questions 1a and 1b, your organisation MUST have ALL of the following policies and procedures in place in order to receive any grant assistance.)

**Q2a** Does your organisation have an approved Child Protection Policy?

Yes ☐ No ☐

**Q2b** Does your organisation have an approved Child Protection Procedure?

Yes ☐ No ☐

**Q2c** Does your organisation have an approved Equal Opportunities Policy?

Yes ☐ No ☐

**Q2d** Does your organisation have an approved Code of Conduct for staff and volunteers?

Yes ☐ No ☐



**Q2e** Does your organisation ensure that staff or volunteers doing regulated work are scheme members? Check?

Yes

☐

No

☐

Not Applicable

☐

**Q2f** Does your organisation take reasonable steps not to appoint anyone who is unsuitable to work with children or who is disqualified from working with children?

Yes

☐

No

☐

**Q3** How does your organisation access Scheme Membership Checks for its volunteers? Please tick one of the following options:

(tick)

Voluntary Action Shetland (VAS)	
National Governing Body	
Other (please specify)	
Not Applicable (please let us know why. You should use the space below* to explain why your volunteers do not undertake Disclosure Checks)	

**Q4** Are you satisfied that your organisation complies with the requirements of the Protection of Vulnerable Groups (Scotland) Act?

Yes

☐

No

☐

### **Signatory Section**

I declare the information I have given in this form is true and correct to the best of my knowledge.

Signature

Christena M Irvine

Date

29/11/15

Print Name: Christena Irvine

For more information on Child Protection requirements please refer to the attached guidelines. You may also wish to contact your local Community Office for advice or refer to the Shetland Inter-agency Child Protection Procedures that are available through a link from the Childsafe Shetland website:

<http://www.shetland.gov.uk/childsafeshetland/>

\*Please use the space below to provide us with any additional information

## Child Protection requirements - Guidelines

From 1 April 2010 any organisation seeking financial assistance from this grant aid scheme must comply with Child Protection requirements if they:

**1. Organise activities for children and young people under the age of 18;**

Or

**2. Arrange activities attended by children and young people under the age of 18, and have staff or volunteers engaged in a 'childcare' position as defined in the Protection of Vulnerable Groups (Scotland) Act 2007\***

If either of these conditions applies to your group, then you will need to ensure that you have in place **all** of the following: a Child Protection Policy and Child Protection Procedures; a Code of Conduct for staff and volunteers; an Equal Opportunities Policy.

Templates for these documents are available from the Education and Social Care Department or at [www.shetland.gov.uk/childsafeshetland](http://www.shetland.gov.uk/childsafeshetland) and must be approved and signed by committee members of your group. You must also carry out Scheme Membership checks for any individuals doing regulated work to ensure they are not barred.

\* Staff or volunteers doing regulated work include those 'whose normal duties include caring for, training, supervising or being in sole charge of children' and would cover, for example:

- Instructors or coaches who work with children (even with other adults present)
- Adults who accompany children on visits (even if their own children are part of the group)
- Adults who supervise other people's children who are 'sitting out' of activities

Even if your group does not fall within this list, it might still be subject to the requirements of the Act. If this is the case, you may wish to seek further advice from either the Central Registered Body for Scotland (CRBS), who process Scheme Record checks for volunteers, on 01786 849777, or Disclosure Scotland on 0870 609 6006.

Contact details for local support on this subject and more information are available on the Child Safe Shetland website: [www.shetland.gov.uk/childsafeshetland](http://www.shetland.gov.uk/childsafeshetland)

# LERWICK COMMUNITY COUNCIL

## Core Funding Financial Report as at 30 April 2015

	£	£
<b><u>INCOME</u></b>		
Balance at at 1 April 2015		14,170.00
SIC Core Funding Grant 2015-16 (Awaiting Approval & Lodgement)		20,923.00
Sale of TH Guides		35.00
Sale of LCC Ties		0.00
		<hr/>
		35,128.00

<b><u>EXPENDITURE</u></b>		
Office Costs	615.39	
Employment Costs	0.00	
Administration	75.42	
Chambers	0.00	
Accountancy	0.00	
Misc.	0.00	
Grants/Projects	675.18	
		<hr/>
		1,365.99
		<hr/>
		<b>33,762.01</b>

<b><u>REPRESENTED BY</u></b>		
Balance as at 30.04.15		<hr/>
		16,615.80

### **Indication of Free Funds:**

Main Annual Running Costs - Amended Forecast - £15,540.60	
Amended Costs Remaining	14,849.79
Annual Grants & Projects Amended Forecast £1,880.22	
Amended Payments Remaining	1,405.04

### **Committed Funding:**

Big Lottery Awards for All Grant	5,730.00	
Heritage Place Names Map/Panels Harrison Square	3,000.00	
Renewal of damaged office floorcoverings	490.00	
Living Lerwick - Winter Festival 2014 - Santa's Grotto	300.00	
Junior Up-Helly-As - Toilet Shed	2,000.00	
Repair of office ceiling	200.00	
		<hr/>
		27,974.83
		<hr/>
<b>Estimated Free Funds</b>		<b>5,787.18</b>

## Clerk to Lerwick Community Council

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**From:** claire.summers@shetland.gov.uk on behalf of  
development.management@shetland.gov.uk  
**Sent:** 13 April 2015 16:45  
**To:** Environmental.Health.Administration.Team@shetland.gov.uk;  
roads.traffic@shetland.gov.uk; clerk@lerwickcc.org.uk  
**Subject:** Planning Application 2015/110/PPF

Dear Sir/Madam,

<b>Planning Ref:</b> 2015/110/PPF
<b>Proposal:</b> To construct site workers accommodation, canteen, laundry, vehicle parking area and holding tank
<b>Address:</b> Dales Voe, Lerwick
<b>Applicant:</b> Joe Lee, Bam Nuttall
<b>Date of Consultation:</b> 13 April 2015

This e-mail is a formal consultation under the Town and Country Planning (Scotland) Acts. All plans can be viewed on:

<http://pa.shetland.gov.uk/online-applications/>

The consultation period is 14 days, but if you have any queries please contact Claire Summers, Support Officer on [development.management@shetland.gov.uk](mailto:development.management@shetland.gov.uk) or 01595 744814.

Consultation replies should be sent to: [development.management@shetland.gov.uk](mailto:development.management@shetland.gov.uk).

We appreciate that it may not always be possible to give a full response within the 14 days. If this is the case, please email [development.management@shetland.gov.uk](mailto:development.management@shetland.gov.uk) to indicate your continuing interest in the proposal.

If there are any problems with the e-consultation process, please get in touch.

Iain McDiarmid  
Executive Manager - Planning Service  
Shetland Islands Council  
8 North Ness Business Park  
Lerwick  
ZE1 0LZ

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## Clerk to Lerwick Community Council

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**From:** claire.summers@shetland.gov.uk on behalf of  
development.management@shetland.gov.uk  
**Sent:** 14 April 2015 11:30  
**To:** roads.traffic@shetland.gov.uk; clerk@lerwickcc.org.uk  
**Subject:** Planning Consultation 2015/122/PPF

Dear Sir/Madam,

<b>Planning Ref:</b> 2015/122/PPF
<b>Proposal:</b> Change of use from shop to ground floor flat
<b>Address:</b> 12 North Road, Lerwick
<b>Applicant:</b> Mr David Henry
<b>Date of Consultation:</b> 14 April 2015

This e-mail is a formal consultation under the Town and Country Planning (Scotland) Acts. All plans can be viewed on:

<http://pa.shetland.gov.uk/online-applications/>

The consultation period is 14 days, but if you have any queries please contact Claire Summers, Support Officer on [development.management@shetland.gov.uk](mailto:development.management@shetland.gov.uk) or 01595 744814.

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If there are any problems with the e-consultation process, please get in touch.

Iain McDiarmid  
Executive Manager - Planning Service  
Shetland Islands Council  
8 North Ness Business Park  
Lerwick  
ZE1 0LZ

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## Clerk to Lerwick Community Council

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**From:** claire.summers@shetland.gov.uk on behalf of development.management@shetland.gov.uk  
**Sent:** 27 April 2015 11:00  
**To:** foodsafety@shetland.gov.uk; roads.traffic@shetland.gov.uk; clerk@lerwickcc.org.uk; don.eplanning@scottishwater.co.uk  
**Subject:** Planning Consultation 2015/131/PPF

Dear Sir/Madam,

<b>Planning Ref:</b> 2015/131/PPF
<b>Proposal:</b> Change of use from shop to take-away and accommodation
<b>Address:</b> 35-37 North Road, Lerwick
<b>Applicant:</b> Mr Xiu Qin Weng
<b>Date of Consultation:</b> 27 April 2015

This e-mail is a formal consultation under the Town and Country Planning (Scotland) Acts. All plans can be viewed on:

<http://pa.shetland.gov.uk/online-applications/>

The consultation period is 14 days, but if you have any queries please contact Claire Summers, Support Officer on [development.management@shetland.gov.uk](mailto:development.management@shetland.gov.uk) or 01595 744814.

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If there are any problems with the e-consultation process, please get in touch.

Iain McDiarmid  
Executive Manager - Planning Service  
Shetland Islands Council  
8 North Ness Business Park  
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ZE1 0LZ

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